

## **IRIS Connect**

- Teach First will use IRIS Connect, a video coaching tool to inform development activity with trainees.
- The School agrees to the use of IRIS Connect in school and sign documents required by IRIS Connect on the dates specified. In doing so, the School enables the Trainee to use a device provided by Teach First, with the IRIS Connect recording app installed, in the classroom for the purpose of capturing video footage
- IRIS Connect are invested heavily in maintaining the security of their online environment and videos are encrypted when recorded and stored using IRIS Connect. Trainees can choose to anonymise any of their videos, and can only share recordings with agreed and approved support roles.
- Schedule 1 (Data Sharing Schedule) sets out the personal data shared in connection with the use of IRIS Connect. Teach First shall use such data to deliver the Training Programme to the Trainee and shall share data with the PGDE Provider and external moderators for QTS Assessment.
- The School is asked at the end of this Agreement to confirm its adoption of IRIS Connect.
- School requirements relating to IRIS Connect are set out in Part B of this Agreement.
- For further information regarding security and GDPR on Iris and a checklist for your Data Protection Impact Assessment please visit: <https://www.irisconnect.com/uk/support/gdpr>

## **Part B: Headteachers employing a Teach First Trainee**

### **2. The Headteacher/School will:**

2.21 Agree to the use of IRIS Connect and ensure the Trainee can engage with and use the IRIS Connect video observation tool as a means of capturing classroom observation to inform feedback and reflective practice (further detail set out in Schedule 1 (Data Sharing Schedule) and Key Requirements). By agreeing to the use of IRIS Connect, the School undertakes and agrees:

- To provide a lead contact for the School to IRIS Connect who can agree to IRIS Connect's terms and conditions and activate the system at the School.
- To allow the Trainee to use a device provided by Teach First, with the IRIS Connect recording app installed, in the classroom for the purpose of capturing video footage of classroom practice including other staff and pupils.
- To allow the Mentor to provide feedback by way of commentary using IRIS Connect.
- To sign documents required by IRIS Connect on the dates specified ensure that every School staff member (including the Mentor) who needs an account signs an End User Agreement with IRIS Connect and requires those users to comply with those terms.

- That Teach First will provide the School email address of each relevant Trainee and Mentor to IRIS Connect to initiate account opening.
- Consider allowing Teach First to use anonymised classroom footage for Teach First staff developmental purposes – separate and explicit agreement will be sought and obtained with the School in these instances

## **Data Sharing**

2.1 This Agreement sets out the framework for the sharing of Personal Data between the parties as Controllers.

2.2 The parties will share Personal Data in order to perform the activities and responsibilities set out in this Agreement in connection with the provision of an employment-based programme of Postgraduate Initial Teacher Training in which Teach First and the School will work collaboratively in partnership to support the Trainee to achieve Qualified Teacher Status (the “Purpose”).

2.3 The Parties agree to process Shared Personal Data only in connection with the Purpose.

2.4 The following types of Personal Data may be shared between the Parties during the Term:

### **Trainee data Teach First provided to School:**

- Name
- Contact details
- Academic qualifications
- Career history
- Programme progress
- Commentary about Trainee recorded on IRIS
- Confirmation of completion of Suitability to Teach checks School provided to Teach First:
- Programme/employment progress, including administrative data as necessary
- Reflections and commentary (both by Trainee and by other School staff about Trainee) recorded on IRIS Connect (Video and audio)
- Evaluation data collected from trainees, mentors and other school staff via surveys, quizzes/formative assessments, interviews and focus groups.

### **Teach First support role data**

Teach First provided to School:

- Name
- Contact details
- Video reflections and commentary recorded on IRIS Connect

School staff generally School provided to Teach First:

- Incidental video footage and audio captured in Trainee video reflections recorded on IRIS Connect
- Evaluation data collected from trainees, mentors and other school staff via surveys, quizzes/formative assessments, interviews and focus groups.

### **Pupil data School provided to Teach First:**

- Anonymised pupil progress and achievement data
- Key stage exam results
- Video footage captured in Trainee video reflections recorded on IRIS Connect

### **Trainee development**

- The Head Teacher appoints Mentor(s) with experience, expertise and capacity to develop the Trainee, who meet(s) Teach First's criteria for selection.
- The Mentor and SLT lead complete induction and training modules.
- The Mentor uses StepLab to assess, track and comment on progress.
- The School agrees to the use of IRIS Connect in school and sign documents required by IRIS Connect on the dates specified. In doing so, the School enables trainees to use a device provided by Teach First, with the IRIS Connect recording app installed, in the classroom for the purpose of capturing video footage. Undertaking / agreeing the following:
  - To provide a lead contact for the School to IRIS Connect who can agree to IRIS Connect's terms and conditions and activate the system at the School.
  - To agree to the use of IRIS Connect in school and sign documents required by IRIS Connect on the dates specified.
  - To allow trainees to use IRIS Connect in the classroom as a form of capturing observation (referred to as video reflections) by recording classroom practice including other staff and pupils.
  - To allow the Mentor to provide feedback by way of commentary using IRIS Connect.
  - To ensure that every School staff member (including Mentors) who needs an account signs an End User Agreement with IRIS Connect and requires those users to comply with those terms.
- Teach First will provide the School email address of each relevant Trainee and Mentor to IRIS Connect to initiate account opening.
- Mentor updates Development Lead about the Trainee's progress and training needs and inform of any concerns as soon as possible.
- Mentor observes 6 full lessons taught by the Trainee (this may include shared observation with a Teach First Development Lead)

Tick to confirm that the School agrees to adopt IRIS Connect to support the Trainee throughout the duration of the Training Programme [tick box].

Tick to confirm that the School agrees to uphold Equality, Diversity and Inclusion standards as identified in this Agreement [tick box].

By signing this Agreement, the Parties agree to comply with the terms and conditions of this Agreement and understand that this Agreement incorporates all sections listed in the Contents.

For the School:

I confirm that I have the authority to sign on behalf of the School

Name of School \_\_\_\_\_ URN Ref: \_\_\_\_\_

Signed:

Name: Position:

Date: