Please complete the below form to authorise the creation of an Collaboration Network for your organisation.

A Collaboration Network enables all users from one or multiple organisations to share data with all or selected individuals from additional organisations.



Permission from a Senior Leader or IRIS Connect administrator within each participating organisation is required because this feature changes a key aspects of the IRIS Connect system meaning that users will be able to share with user’s from outside of their organisation.

[Further details can be found here](https://help.irisconnect.com/hc/en-gb/articles/4412955829009-Sharing-Community-Groups-Networks-Collaboration-and-Coaching-)

**Authorisation Form**

**Organisations name and postcodes to be added to a network \***

Use this field if you want all users in the organsiation added to the network. All user's of these organisations will be able to share and receive shares from other network members. Enter organisation name and postcode

|  |
| --- |

**User's full name, email address and organisation name**

Only use this field if only selected users from an organisation are being added to the network. All users listed will be able to share and receive shares from other network members

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| --- |

**Authorisation Form**

Please tick boxes below to confirm

| I understand that the creation of a Collaboration Network enables users to share data outside of their organisation without further approval \* |  |
| --- | --- |
| I understand that my organisation may need to update documentation and policies such as their Privacy Notice \*For further information [see here](https://help.irisconnect.com/hc/en-gb/articles/4429538747153-Education-Customer-GDPR-compliance) |  |
| I confirm that I am authorised to make this request \* |  |

**Your details**

Organisation Postcode:

Job Title:

Name:

Signature:

***Once completed send the form to support@irisconnct.co.uk***